

Agenda Item No:

Report No:

Report Title: Time Off for Trade Union Duties and Activities

Report To: Employment Committee Date: 15 February 2010

Ward(s) Affected: All

Report By: Head of Business Services

Contact Officer(s): John Clark, Head of Business Services

Purpose of Report:

To inform the Committee on changes to the ACAS Code of Practice and to seek agreement to a joint review of the Council's current policy.

Officers Recommendation(s):

- 1 That Unison indicates whether it wishes to undertake a joint review of the Council's Time Off for Trade Union Duties and Activities policy.

Information

- 1 In January 2010 ACAS published a revised Code of Practice on Time Off for Trade Union Duties and Activities. The staff guide contains a section on how the Council will treat time off in such circumstances, but it has not been reviewed for some years. Rather than HR unilaterally reviewing our staff guide against the revised code I think it would be more useful if it was reviewed as a joint exercise with Unison since it concerns them.
- 2 Whether Unison want to participate or not I anticipate that a revised policy can be brought to the next meeting of the committee.

Background Papers

ACAS Code of Practice on Trade Union Duties and Activities

ACAS Guide – Trade Union Representation in the Workplace – a guide to managing time off, training and facilities